

The Finnish National Board of Education (FNBE) draws up advisory statements on foreign vocational qualifications and Finnish qualifications.

Advisory statements on foreign vocational qualifications are expert statements and they do not confer eligibility for civil service posts or positions in Finland. Advisory statements may be used as an aid for labour market purposes.

FNBE also draws up advisory statements on Finnish qualifications for international use.

Please find more information about the advisory statement and the application procedure in the Instructions for applying for a Finnish National Board of Education's advisory statement.

I AM APPLYING FOR AN ADVISORY STATEMENT ON **Type or print legibly.**

	<input type="checkbox"/> a foreign vocational qualification	
	<input type="checkbox"/> a Finnish qualification, concerning	
	<input type="checkbox"/> eligibility for higher education in Finland	<input type="checkbox"/> official status of Finnish qualification and/or education institution in the Finnish education system
	<input type="checkbox"/> whether qualification falls under Directive (2005/36/EC) of the European Parliament and of the Council on the Recognition of Professional Qualifications	<input type="checkbox"/> detailed advisory statement on the content of the qualification and the academic and professional competences it confers in Finland

ADVISORY STATEMENT

	I AM APPLYING FOR THE ADVISORY STATEMENT IN		
	<input type="checkbox"/> Finnish	<input type="checkbox"/> Swedish	<input type="checkbox"/> English (only available for statements on Finnish qualifications)
	PURPOSE OF ADVISORY STATEMENT		
	Please provide information that will assist us in drawing up a statement that will best serve its purpose.		

1. PERSONAL INFORMATION

	Family name (also previous names)		
	First name(s)		
	Date of birth	Place of birth	Finnish social security number
	Nationality		
	Address		
	Postal code	City	
	Phone number, work		Phone number, home
	E-mail		
	Name and address of contact person in Finland to whom the advisory statement may be sent, if you do not have an address in Finland.		

2. INFORMATION ON THE QUALIFICATION/S

Qualification 1		Location of education institution (country)
Education institution		
Title of qualification in the original language		
Date of enrolment	Date of completion of studies	
Nominal duration of studies years	Date of diploma	
Qualification 2		Location of education institution (country)
Education institution		
Title of qualification in the original language		
Date of enrolment	Date of completion of studies	
Nominal duration of studies years	Date of diploma	

SIGNATURE

I certify that the information I have provided in this application and its appendices is true and correct. I agree that the authorities have the right to verify the information.	
Date	Name and signature

APPENDICES TO APPLICATION

APPENDICES	Detailed information of the appendices needed is available in the instructions for applying. <input type="checkbox"/> Officially certified copies in Finland of qualification certificates <input type="checkbox"/> Officially certified copies in Finland of translations of the qualification certificates translated by a authorized translator in Finland <input type="checkbox"/> Information on the extent and content of studies <input type="checkbox"/> Copy of passport (personal data)
FEES	Fees are assigned in accordance with the Finnish National Board of Education's decision (5/021/2007) as of 1.7.2007, as follows: – Advisory statement on foreign vocational qualification 98 € Advisory statements on Finnish qualifications – Advisory statement on eligibility for higher education in Finland 35 € – Advisory statement on official status of Finnish qualification and/or education institution in the Finnish education system 35 € – Advisory statement on whether qualification falls under Directive (2005/36/EC) of the European Parliament and of the Council on the Recognition of Professional Qualifications 35 € – Detailed advisory statement on the content of the Finnish qualification and the academic and professional competences it confers in Finland 98 € VAT (22 %) and postage and handling fee (10 €) will be added to the fees. Advisory statements will be sent to the applicant on a cash-on-delivery basis (C.O.D).
CONTACT INFORMATION	Send application forms with appendices to FINNISH NATIONAL BOARD OF EDUCATION/Registry PO Box 380 00531 HELSINKI Further information is available from recognition@oph.fi www.oph.fi/recognition → Advisory statements Tel. +358 (0)40 348 7555

INSTRUCTIONS FOR APPLYING

Finnish National Board of Education's advisory statements

Advisory statement on foreign vocational qualification

The Finnish National Board of Education's (FNBE) advisory statements on foreign vocational qualifications are drawn up on application and are subject to a fee. Unlike FNBE's decisions of recognition, the statements do not confer eligibility for civil service posts or positions in Finland. Instead, they are advisory statements issued by a national authority on education and may be used as an aid for labour market purposes.

Advisory statements provide information on the content of studies leading to the qualification, the level of the qualification and the professional competence the qualification confers in the country of origin. Provided the information is available, the statement may also compare the foreign qualification to the nearest comparable Finnish qualification in terms of the level and content.

The FNBE issues advisory statements on completed qualifications that are a part of the official education system of the country of origin. The FNBE does not issue statements on incomplete or unofficial qualifications. The qualification is described to the extent made possible by the information, for example curricula or qualification requirements provided by the applicant.

Advisory statement on Finnish qualification

The Finnish National Board of Education's (FNBE) advisory statements on official Finnish qualifications for international use are drawn up on application and are subject to a fee. The statement may provide information on the qualification within the context of the Finnish education system, qualification requirements, content and duration of studies, professional competence conferred by the qualification or its status with reference to the EU directives.

Advisory statements on Finnish qualifications do not compare Finnish qualifications to foreign qualifications. The recognition of a foreign qualification is always the responsibility of the receiving country.

When a person with a Finnish qualification goes abroad seeking for a job or a study place, he or she may be required to provide further information on the qualification, for example, the content of the studies or the professional competence the qualification confers. This information is available from supplements made specifically for international use. The supplements made for vocational qualifications, further vocational qualifications and specialist vocational qualifications are called Certificate Supplements (CS) and may be printed from the FNBE's web pages www.europass.fi. Supplements made for higher education qualifications are called Diploma Supplements (DS) and graduates will receive theirs from the higher education institution issuing the qualification.

How to apply for an advisory statement

An advisory statement is applied for with a signed application form.

Include the following appendices to the application:

- Officially certified copies of qualification certificates, incl. transcript of studies. Officially certified copies in Finland are available from local register offices/*maistraatti* offices (www.maistraatti.fi). Alternatively, the Finnish National Board of Education accepts official copies of originals issued by Finnish diplomatic missions abroad or copies of originals issued with an Apostille by foreign authorities.
- Officially certified copies of translations of the qualification certificates when the original certificates are not in Finnish, Swedish, Danish, Norwegian, Icelandic or English. The translator must have the right to work as an authorised translator in Finland according to the law on authorised translators (1231/2007) or have the right to work as an official translator (section 25 in the law) from the source language (e.g. Russian) into Finnish or Swedish. Translation must be made from the original certificate. More information: www.oph.fi/info/kaantajat.
- Information on the extent and content of studies
- Copy of passport (personal data).

Language of advisory statement

Advisory statements on foreign vocational qualifications are issued in either Finnish or Swedish. Advisory statements on Finnish qualifications are issued in Finnish, Swedish or English.

Fees of advisory statements

Fees are assigned in accordance with the Finnish National Board of Education's decision (5/021/2007) as of 1.7.2007, as follows:

- Advisory statement on foreign vocational qualification 98 €
- Advisory statement on Finnish qualification on eligibility for higher education in Finland 35 €
- Advisory statement on Finnish qualification on official status of qualification and/or education institution in the Finnish education system 35 €
- Advisory statement on Finnish qualification on whether qualification falls under Directive (2005/36/EC) of the European Parliament and of the Council on the Recognition of Professional Qualifications 35 €
- Detailed advisory statement on Finnish qualification on the content of the qualification and the academic and professional competences it confers in Finland 98 €

VAT (22 %) and postage and handling fee (10 €) will be added to the fees.

Advisory statements will be sent to the applicant on a cash-on-delivery basis (C.O.D).