Online application in the EDUFI’s state aid system, Asia Programme 2019
Valtionapujärjestelmä

- The application-link is available from 12 on at: http://www.cimo.fi/ohjelmat/aasia_ohjelma/hakijalle
- Everything starts by filling in the business ID = y-tunnus of coordinating the HEI
- Name and e-mail address of the legal representative is important:
  → the legal representative will get and e-mail both from the sent application as well as the result
- The applicant will be informed of the decision by e-mail
- The grant is paid to the coordinating HEIs account
Link to the VA system (week 12 on):
http://www.cimo.fi/ohjelmat/aasia_ohjelma/hakijalle

- Preview first the application via link
- This email address will be the contact person’s email address automatically also in the electronic application
Access to the system...

Asla Programme - Education Cooperation, Call for Applications 2018 Japan and South Korea
Hakuaija 13.2.2018 klo 8.00 — 25.5.2018 klo 23.59
Esikatsele hakulomaketta

ALOITA HAKEMIUKSEN TÄYTÄMINEN 🌐

Sähköpostiosoitteesi: sofia.lahdeniemi@oph.fi
Luo uusi hakemus

"Create new application" button turns active!
Access to the system...

- Application link will be sent to the mailbox in question
Electronic form indicates the questions in which the answers are incomplete & guides you to the specific questions with inconsistencies
Example of the acknowledgement of receipt...

Avustushakemus: Finnish-Russian Student and Teacher Mobility Programme (FIRST+) 2017 call

Hakuaikea: 01.06.2017 klo 15.14 — 29.09.2017 klo 16.15

Hakemustanne voitte tarkastella tästä linkistä: https://testi.valtionavustukset.oph.fi/avustushaku/200/nayta?hakemus=331c1fb1e010149a5fd28362e1d79181b37d8a0f1b2ad300b4c235e83234f9f7&lang=fi&preview=true

Lisaatietoja voitte kysyä sähköpostitse osoitteesta valtionavustukset@oph.fi

Hausta vastaava valmistelija on mainittu hakutiedotteessa.

Opetushallitus
Hakaniemenranta 6
PL 380, 00531 Helsinki

puhelin 029 533 1000
faksi 029 533 1035

By clicking the link you may upload the submitted application for your registry!
“Lähetä käsiteltäväksi” turns green when all compulsory fields are filled in

Before sending read application through by using “tulostusversio” button!

Finnish-Russian Student and Teacher Mobility Programme (FIRST+)

2017 call
Hakuaja 1.6.2017 klo 15.14 — 29.9.2017 klo 16.15

You may edit the application until the closure of the call. Applications are evaluated after the call deadline. Hakemusta on mahdollista muokata hakuajan loppuun asti. Hakemuksen käsittelyä hakuajan jälkeen.

FIRST+ Programme period
Start date 1.1.2018
End date 31.8.2019
Before submission:

- Print out the application draft and double check all the requested grants

After submission:

- The acknowledgement of receipt is sent to:
  - Legal representative(s) email
  - Contact person email
Application form in VA-system
# Basic information of the project

## Project title

Asia Project for Japan

### Education cooperation application concerns

- ✔ Japan
- South Korea

### Which of the following is particularly related to the project?

- ✔ Mobility Initiatives (student/trainee/teacher/staff exchanges)
- Common study modules
- ✔ Curriculum collaboration
- Joint/dual degrees
- Collaboration with the world of work

### Which degree levels are involved in the project?

- Bachelor
- ✔ Master
- Doctoral

### Primary discipline(s)

- ✔ 0 General Programmes
- ✔ 1 Education
- 2 Humanities and Arts
- 3 Social Sciences, Business and Law
- 4 Science, Mathematics and Computing
- ✔ 5 Engineering, Manufacturing and Construction
- 6 Agriculture and Veterinary
- ✔ 7 Health and Welfare
- ✔ 8 Services
- Others/not known
Contact details, coordinating HEI

2. CONTACT DETAILS OF THE COORDINATING HEI

Project manager

Name *

Role & tasks in the project *

Higher education institution *

Department/unit *

Postal address, post code and postal district *

Telephone number *

Official email address *

VAT number

2769790-1

Administrative contact person

Specifically responsible of the financial and statistic part of the project

Name *

Role and tasks in the project *

Higher education institution *

Department/unit *

Postal address, post code and postal district *

Telephone number *

Contact person’s email *

aasia@oph.fi
Legal representative + bank account number

1. Name of the legal representative and the position *
   Email address *

2. Name of the legal representative and the position
   Email address

International bank account number (IBAN) of the coordinating HEI *
Bank BIC/SWIFT code *
2. PARTNER INSTITUTIONS CONTACT INFORMATION

1. Name of the partner HEI
   Suomalainen partneri
   Contact person’s name; Telephone number; Contact person’s email; Department/Unit; Postal address; Post code and district

2. Name of the partner HEI
   Japanilainen partneri XX
   Contact person’s name; Telephone number; Contact person’s email; Department/Unit; Postal address; Post code and district

3. Name of the partner HEI
   Japanilainen partneri XX
   Contact person’s name; Telephone number; Contact person’s email; Department/Unit; Postal address; Post code and district
Summary of the project plan

• The information goes also to the assessors, so it is advisable to pay special attention especially to the summary, including:

1) Aims of the Project
2) Project Activities
3) 3) Anticipated results
Mobilities/budget

4. Travel/Mobility included in the project

Give an estimate of travel/exchanges from country to country included in the project.

Lower degree (Bachelor’s degree)

Please add only numbers and zero when not applicable.

- Finland to Japan/South-Korea (number of mobilities): 5
- Durations, (approx.) weeks totally: 60
- Japan/South-Korea to Finland (number of mobilities): 5
- Durations, (approx.) weeks totally: 60
- Estimated costs total (€): 12000

Mobilities per type & flow:

- Alempi korkeakoulututkinto
- Ylempi korkeakoulututkinto
- Jatko-opiskelijat
- Korkeakoulujen henkilökunta

- Durations in weeks
- In the given example, the duration is 3 months per mobility and the grant is calculated 400 eur/month
Self-financing by Finnish / Asian HEIs

- Please note, that the self-financing is expected to be realised, if the project will be given a grant.
## Attachments:
the project plan and letter of intents

### 6. ATTACHMENTS

- **Upload project plan:**
  - [Lisaa](#)
- **Upload Letter of Intent:**
  - [Lisaa](#)
- **Upload Letter of Intent**
  - [Lisaa](#)
- **Upload Letter of Intent**
  - [Lisaa](#)