|  |  |
| --- | --- |
|  | **EDUFI Fellowship for doctoral students from Ukraine** **Application form**  |

**Background**

The Finnish National Agency for Education (EDUFI) awards scholarships for doctoral level students from Ukraine to carry out postgraduate studies and research and teaching in Finnish universities. The scholarship holder cannot receive another full scholarship nor salary with an EDUFI grant.

**Academic and administrative contact persons at the Finnish host institution**

The host institution should appoint an administrative contact person as well as an academic contact person/mentor for the scholarship holder. The administrative contact person may refer to, for example, an amanuensis or departmental secretary. Academic contact person should support the scholarship candidate in planning and implementation of the research activities during the scholarship period.

**Annexes**

1. Host institution’s motivation letter: take no more than one page to present the motivation and the commitment of the host institution for the proposed cooperation, the background for the cooperation and a short description of the research environment. (can be filled in in the application form or annexed as a separate document)

2. CV of the scholarship candidate

3. Research plan (1 to 3 pages) providing an outline of the research project (can be filled in in the application form or annexed as a separate document)

**Applicants**

Applications can only be submitted by representatives of Finnish universities

**Application deadline**

There is a rolling deadline for applications.

**Duration of the scholarship period**

The scholarship period is granted for 12 months. In case the scholarship period ends before 12 months, the host institution and the scholarship holder are required to inform EDUFI and the scholarship will be eligible only for the months of active research in Finland.

**Grant**

The grant is 1,900 €/month. The grant is intended to cover for the subsistence costs of the scholarship holder in Finland. Additional settlement allowance of 2000 € can be applied in case the scholarship holder has arrived to Finland after 24 February 2022. Additional family allowance of 300 €/month can be applied for scholarship candidates with minor children.

**Payment of the grant**

The host institution will pay the grant to the scholarship holder. The host institution must not deduce any general costs from the grant.

**Practical arrangements**

The host institution has the main responsibility on legal and practical arrangements (such as providing assistance in visa procedure, housing arrangements etc.) and providing practical information to the selected scholarship holder.

**Reporting**

Within one month after the end of the scholarship period, a representative of the host institution will have to submit a report to EDUFI. EDUFI will provide reporting instructions to hosting institution.

1. **Host institution**

**Administrative contact person at the host institution**

|  |  |
| --- | --- |
| Surname      | First names      |
| Position / Title       |
| Higher Education Institution      | Department      |
| Address      | Postal code and city      |
| E-mail      | Tel.      |
| Additional information:      |

**Academic contact person at the host institution**

|  |  |
| --- | --- |
| Surname      | First names      |
| Position / Title       | Discipline      |
| Higher Education Institution      | Department      |
| Address      | Postal code and city      |
| E-mail      | Tel.      |
| Additional information:      |

1. **Scholarship candidate**

|  |  |
| --- | --- |
| Surname      | First names      |
| Sex[ ]  female [ ]  male [ ]  other / I prefer not to say  | Citizenship      |
| Date of Birth      |
| Is not yet in Finland [ ] In case the scholarship candidate is in Finland, arrival date to Finland:       |
| Academic degrees, examination year and institution           |
| Latest foreign university/research institution before the planned scholarship period           |

1. **Scholarship period and grant applied**

|  |
| --- |
| Length of scholarship period [ ]  12 months, starting from      /      201     [ ]  Other, please specify:       |
| Grant applied[ ]  Full scholarship 1900 €/month [ ]  Settlement allowance 2000 € (for scholarship candidates who have arrived to Finland after 24 Feb 2022)[ ]  family allowance 300 €/month (for scholarship candidates with dependent children) |
| Additional information: (please provide the date of birth of children if you apply for the family allowance)      |

1. **Research plan for the scholarship period**

|  |
| --- |
| Academic field (primary):      |
| Description of teaching and/or research activities for the scholarship period (Fill in here or attach as a separate document to the application, 1-3 pages)           |

1. **Host institution’s motivation letter**

|  |
| --- |
| Academic field (primary):      |
| Present the motivation and the commitment of the host institution for the proposed cooperation, the background for the cooperation and a short description of the research environment. (Fill in here or attach as a separate document to the application, max. 1 page)           |

1. **Please provide information about financial and indirect contributions and support provided by the hosting higher education institution for the scholarship period (such as housing arrangements, insurance, health care, working premises, support services, support for professional development, conference attendance, language training)**

|  |
| --- |
|            |

1. **Please provide information on any EDUFI scholarships awarded for the scholarship candidate during the last two years**

|  |
| --- |
|            |

1. **Signature by legal representative of the higher education institution**

|  |  |
| --- | --- |
| Name:       | Position:       |
| Place and date      | Signature |

This application form should be filled in, signed and send via secured e-mail to EDUFI: kirjaamo@oph.fi

Electronic signatures are eligible.

**Annexes:** candidate’s CV