

# Financial support for a cooperation project in Finnish language and culture for academic years 2023–2024 and 2024–2025

# Application form

## 1. Applicant and participants

### Information on the coordinator of the cooperation project

#### Which university and department/unit coordinates the cooperation project?

#### Head of department/unit at coordinating university (name and email address)

#### Contact person at coordinating university (name and email address)A person whom EDUFI can contact in questions related to the application, decision ja payment

### Participants of the cooperation project

#### Universities, departments/units and contact persons participating in the cooperation project

#### Estimate of the number of teachers and students participating in the project

#### Possible other participants/sponsors E.g. Finnish embassy or cultural institute

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## 2. Background information on the participating universities

We are specifically interested in the amount of teaching and students in Finnish language, literature and culture rather than, for example, the amount of teaching and students in Finno-Ugric or Nordic languages.

#### Please describe in brief the teaching of Finnish language and culture in each university.To what extent can Finnish language and culture be studied? Can it be a major or minor subject in a BA/MA/PhD (or other) degree?

#### How many students of Finnish language and culture do the universities have at present?Please give the overall number of those studying Finnish and specify how many students there are on different levels:- BA/MA/PhD/other, if it is possible to take a degree in Finnish language and culture or- A1–C2, if Finnish can be studied in separate courses.

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## 3. The project, reasons for applying and plan for using the support

#### What is the name of your cooperation project?

#### What are the objectives of your cooperation project and the planned methods to achieve the objectives?Please give a short summary here and a more detailed plan as an attachment to the application.

#### What kind of impact would the cooperation project have on the Finnish language and culture teaching, students or the status and visibility of the subject in your universities?

#### Why does your cooperation project need financial support from EDUFI? Please also give reasons why EDUFI should support your project in particular.

#### Can the results produced by the project be benefited from after EDUFI’s support period? In what way?

#### Do the universities intend to continue the cooperation project after the support period? Please tell us about your possible plans to continue and fund the project.

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## 4 Applied support

### Support period

#### For how many years are you applying for support?

[ ]  1 year

[ ]  2 years

#### Normally the support period starts yearly on 1 September and ends on 31 August. If you wish the support period to start on 1 January, please state it here and provide reasons for your request.

### Support sumPlease attach a cost estimate to the application where you specify all the costs and EDUFI’s and universities’ shares of the costs.

#### What is the amount of support you are applying for to EDUFI? EDUFI pays the funding in euros. Please round up EDUFI’s share of costs given in the cost estimate to the nearest ten euros.

EUR       / 2023–2024
EUR       / 2024–2025

If you apply for support for calendar years 2023 and 2024 please write the information on 2023 in the box 2023–2024 and the information on 2024 in the box 2024–2025.

Please note! EDUFI’s support is not to be used for the university’s overhead costs.

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## 5. Additional information

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## 6. Sending the decision

The applicant agrees to the decision being made and sent electronically.

[ ]  Yes

[ ]  No

If you answered *no* please give further information:

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## 7. Author and signatory of the application

#### Place and date

#### Author of the application (name, title, email address)

#### Signature (person authorised to sign on behalf of the university):

#### Signatory’s name and title

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### Attachments to the application

1. Plan for using the financial support
2. Cost estimate
3. Commitments from other participating universities (scanned or signed electronically)

**The plan for using the support is the most important part of the application**. It should contain at least these details:

* What are the objectives of your project and the intended means (contents, methods, etc.) to achieve them?
* Would you create something new (like new courses, study modules or teaching practices) with the help of the support?
* How would the support affect the amount of teaching offered, students participating or degrees taken?
* How would the support affect the position or visibility of Finnish language at your universities?
* Could the support affect the students’ employment prospects after graduation?
* How do the universities commit themselves to fulfilling the plan?
* Please give reasons why this support would be important for the project and why EDUFI should grant the support to your project in particular.
* Can the results of the project be benefited from in the future?
* What are the future plans of your universities after EDUFI’s support period? Do you intend to continue the cooperation project?

In the **cost estimate** please give a detailed specification of all costs in 2023–2024 and 2024–2025 (in your country’s currency and in euros) and of sharing them between the universities and EDUFI, for example:

* Teachers' salary expenses resulting from the project (from what type of work)
* Teachers’ and/or students’ travel expenses between universities (for what purpose)
* Making the materials needed in the project (what kind of materials, for what purpose)
* Electronic services needed in the project (what services, for what purpose)
* Other costs (which)
* Sharing of costs between the universities and EDUFI (EDUFI’s share can be 75 % at most)
* The currency and exchange rate you used and the date of that exchange rate.

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### Sending the application

* Please send the signed and scanned application or the electronically signed application with attachments to **kirjaamo@oph.fi**on **14 October 2022 23.59** **Finnish time** (UTC +3) at the latest.
* If for some reason signing and scanning is not possible, send the application by e-mail with the signatory either as the sender or as the other recipient of the message.
* Write in the subject field of the message: “**Financial support for a cooperation project in Finnish language and culture OPH-3454-2022**”.

For more information, please contact Leena Kärnä, leena.karna@oph.fi.