



FINNISH NATIONAL
AGENCY FOR EDUCATION

EDUFI's Team Finland Knowledge (TFK) programme

2022 application round
Infowebinar for Applicants
4.2.2022



TFK Programme for HE education cooperation



MAIN TARGET AREAS 2022:

**Southern Africa &
Latin America**

+China, India, Russia &
Southeast Asia



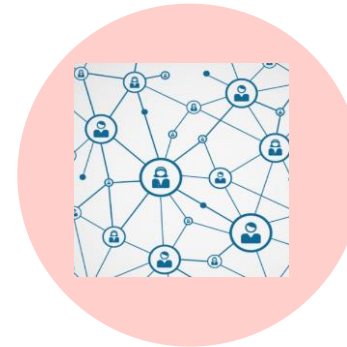
**PROJECT LENGTH
&**

**MAX. SUPPORT:
2,5years / 80 000€**



FORMS OF COOPERATION:

Joint study units & courses
Digital/virtual teaching
Curriculum cooperation
Joint/double degrees
Mobility of students & staff
Working life cooperation



Learn more about
**Team Finland
Knowledge -network:**
minedu.fi/tfkverkosto

Contents of the webinar





OBJECTIVES OF THE PROGRAMME AND INFORMATION ABOUT THE APPLICATION ROUND

Objectives of the programme

- To increase the quality of higher education.
- To create new initiatives or operating models for international cooperation.
- To strengthen the attractiveness of Finnish higher education institutions.
- It is hoped that the projects funded under the programme will lead to permanent and long-term cooperation between countries.
- Important that partner institutions in the target regions also contribute to the planning and realisation of the projects and cover some of their costs.
- Programme is not intended for preliminary activities carried out for the purpose of establishing cooperation.

Basic information about the application round

- The budget for the 2022 application round is about 1,800,000 €
 - 2/3 reserved for cooperation with Southern Africa and Latin America
- A single project can apply for funding for cooperation with one or more higher education institutions in the partnering countries.
- Higher education institutions can submit any number of applications during the TFK programme's application round.
 - Max. 2 projects from the same HEI can be funded for cooperation with one target country.
- Participating projects must involve educational cooperation at one or several different degree levels (bachelor's, master's and/or doctoral).
- The programme is open to all disciplines.

If the costs have been estimated as including VAT in the budget plan of the project, they must also be reported as including VAT.

Two categories of costs

1. Travel costs, at least 50% of the project funding.
 - Travel tickets, accommodation, travel agency costs, visas, insurance and potential per diem allowances. Also Covid tests.
 - Must be justified and cost-efficient.
2. Organisational and other costs, up to 50% of the project funding.
 - Online realisation of course and teaching content, teaching-related course material, organisation of events, purchase of services and renting of equipment.
 - Can also include wages and salaries, but they can only account for up to 20% of the total project funding granted.

What is funded?

- Joint study units, courses and intensive courses
- The development and realisation of digital/virtual teaching
- Curriculum cooperation
- Joint/double degrees
- Mobility (teacher, staff, student and/or trainee mobility)
- Working life cooperation

INSTRUCTIONS FOR MOBILITY PERIODS

Long-term student mobility

- Mobility duration 2–12 months.
- Grants for long-term student mobility are:
 - Incoming student mobility €850/month
 - Outgoing student mobility €700/month
- Estimate on the application of the number of mobile students (incoming and outgoing) and months within the project, as well as an estimate of the total grants.

Short-term student mobility

- Mobility duration 5–30 days.
- Grants for short-term student mobility are:
 - Incoming student mobility; days 1–14 up to €80/day and days 15–30 up to €50/day.
 - Outgoing student mobility; days 1–14 up to €70/day and days 15–30 up to €40/day.
- Estimate on the application of the number of mobile students (incoming and outgoing) and days within the project, as well as an estimate of the total grants.
- Should preferably include virtual study content as well.

Staff mobility

- Staff mobility costs may be covered for persons who are staff members of a higher education institution participating in the project during the mobility period.
 - Can be paid according to actual costs.
 - The travel/mobility must be justified and cost-efficient.
- Staff mobility periods should preferably always be combined with virtual cooperation or teaching content.
- The applicant should estimate on the application the number of mobile staff members and days within the project, as well as an estimate of the total costs.

PROJECT COMPOSITION & GENERAL TERMS

Finnish HEI has a coordinating role

- The funding must be applied by a Finnish higher education institution, on behalf of the entire partner network
- The coordinating Finnish HEI is also responsible for the use of the funding and reports on it to EDUFI during and after the agreement period
- The project must involve at least one HEI from Finland and one higher education institution from an eligible target country
- The max. amount of project funding can only be awarded to projects involving multiple Finnish higher education institutions
- The max. amount of funding to a single project is €80,000 and the amount of funding awarded can also be lower than the amount specified in the application.

General terms and conditions

- The project costs must be visible in the higher education institution's accounting records under a separate project.
- Projects can also involve other operators or organisations, such as companies or associations.
- The project funding can be divided between the higher education institutions participating in the project.
- Costs covered by partnering higher education institutions can also be proven with copies of invoices.
- Self-financing by partners is considered an advantage in project selection

Cooperation partners' commitment

- The partner higher education institutions must provide a commitment letter (TFK statement) signed by a legal representative of the higher education institution.
- TFK statements of partnering higher education institutions must be consistent and meaningful and demonstrate that the partner is committed to the project.
- TFK statement must include the following information corresponding to the application and the following information:
 - The name of the project & the name of the partnering HEI
 - The contact information of the partnering higher education institution's contact person
 - A description of project participation; what kind of role the involved will have in the realisation of the project
 - A description of the higher education institution's commitment to the project
 - A description of the importance of the cooperation to the partnering higher education institution
 - Any funding that the partner has allocated to the project.



ELIGIBILITY AND EVALUATION CRITERIA

Eligibility criteria

- The project is coordinated by a Finnish higher education institution
 - The project involves at least one HEI from Finland and one higher education institution from an eligible target country in the 2022 application round
 - The application is submitted fully by the deadline.
 - The partnering higher education institutions named in the application have supplied TFK statements, which are attached to the application
- If the requirements detailed above are not met, the application is considered ineligible and will not proceed to evaluation.

Evaluation criteria

- The primary selection criterion is the quality of the application.
- The balance between the target regions is also taken into consideration regarding the total amount of funding to be granted overall.
- All applications that meet the eligibility criteria will undergo a quality evaluation, in which their relative strength is evaluated based on the extent to which they are considered capable of meeting the selection criteria in three categories:

1) Needs analysis and roles of partners

2) Quality of cooperation, activity design and implementation

3) Results and impact

1) Needs analysis and roles of partners

- The planned activities are relevant to the participating HEIs
- The project provides clear additional value in relation to prior initiatives.
- The participating higher education institutions have an institutional commitment to and interest in the activities.
- The project responds to an educational need that has broader significance in regard to cooperation between areas/countries involved
- The project composition is well justified and the responsibilities, roles and tasks of the involved higher education institutions are clearly described.

2) Quality of cooperation and implementation

- The activities are realistically planned, clearly described and appropriately spread over the project period.
- Quality aspects are taken into account in the activities and the progress/successes, etc. of the project are monitored.
- The operating plan acknowledges the risk factors associated with the realisation of the project and includes contingency plans for them.
- The project does not remain a one-off, but is integrated into the normal operation of the higher education institutions.

2) Quality of cooperation – student mobility

- The project's partnerships and the number of mobilities applied for are proportional to the number of participating higher education institutions
- The realisation plans of the mobilities are realistic.
- The support services for marketing, preparation, implementation and follow-up of the applied mobility activities are in place.
- There are processes in place for recognising the participating students' learning outcomes (such as ECTS and other mechanisms).

3) Results and impact

- The expected results are concretely and realistically described
- The expected results will remain a part of the higher education institutions' operations after the project period.
- The impact of the planned activities is described from the perspective of the participants and organisations **in Finland** and **the target countries**.
- The activities/results of the project support the internationalisation of the students and staff of the participating higher education institutions beyond the persons/parties participating in the projects.
- The project has operating methods in place for communicating about the activities and results of the project period.

PREVIEW OF THE APPLICATION

Overview of the application process

- Link to the application system on EDUFI web page at <https://www.oph.fi/en/programmes/tfk-programme#anchor-how-to-apply>
- Insert your email to the indicated slot
- You will receive an email with a direct link to the application
 - Link can be shared to others as well
 - The application saves automatically and can be modified until the deadline
- When the application is ready, remember to send it!



APPLICATION & PROJECT TIMETABLE

Timetable

- Deadline for applications and statements **2.5.2022**
 - Results of the application round within two months
 - Application must be submitted in the electronic state aid system
 - No paper versions needed
 - Agreement period 1 August 2022 – 31 December 2024
 - Interim report during the project period and a final report after the end of the project period
- **Application instructions available on the [programme's web page](#).**



WEBINARS BY THE TFK SPECIALISTS

TFK webinars per target area

- **Wed. 9.2.** at 15-17 **Southern Africa**, TFK Specialist Iina Soiri
- **Thu. 10.2.** at 14-16 **Latin America**, TFK Specialist Emilia Ahvenjärvi
- Please sign up to these webinars by 7.2.2022:
<https://link.webropolsurveys.com/S/45A5A89310B3F664>



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Thank you!

With further questions please contact:
TFK-programme@oph.fi.

Further information is available at:
<https://www.oph.fi/en/programmes/tfk-programme>

