

Information on the processing of personal data

1. Controller

Finnish National Agency for Education

P.O. Box 380, 00531 Helsinki

kirjaamo@oph.fi, opetushallitus@oph.fi, 029 533 1000 (operator)

The data subject can request the rectification of inaccurate personal data by contacting:

kielitutkinnot@oph.fi.

Data protection officer Jyrki Tuohela

tietosuoja@oph.fi, 029 533 1000 (operator)

2. Use of the register and basis for processing personal data

The Finnish National Agency for Education is responsible for the system of National Certificates of Language Proficiency, its development and supervision.

The purpose for processing data is enabling electronic registrations to national language proficiency tests, retaining information on completed tests and subtests and monitoring the functionality of the National Certificates of Language Proficiency. Moreover, via the service the data subject can request for a reassessment of subtest(s) belonging to the examination taken.

The basis for data processing is a legal requirement (General Data Protection Regulation Article 6 1c). The processing follows the Law on National Certificates of Language Proficiency (964/2004).

3. Data contents of the file

The following personal data are processed in the file: name, personal identity code or date of birth (if the person does not have a Finnish personal identity code), nationality, gender, the test centre at which the test is taken, the test language, the skill level assessments awarded, the test dates, the possible requests for reassessment and the required contact details.

4. Recipients of personal data

The Finnish National Agency for Education discloses data to the Finnish Immigration Service on a regular basis. Data is not disclosed to third countries.

5. Retention of data

The data concerning candidates who register for language proficiency tests are destroyed 6 months after the test date. The data concerning a person who has completed a national language proficiency test are transferred to the examination register, where the data is retained for 30 years.

6. Rights of the data subject

The data subject has the right to be informed by the controller of what data concerning them are processed in the file. On request, the controller must provide a copy of the personal data processed in the file.

The data subject has the right to demand that the controller rectify without undue delay any inaccurate and incorrect personal data concerning them. The data subject must identify the data which they require to be corrected and which in their view are correct, indicate how they wish the data to be corrected, and justify their views.

The data subject has the right to restrict the processing of their data in certain situations.

The controller must communicate any rectification or erasure of personal data or restriction of processing to each recipient to whom the personal data have been disclosed, if data are disclosed to third parties.

Any requests related to exercising these rights should be addressed to the contact person for the file: Finnish National Agency for Education, P.O. Box 380, 00531 Helsinki, Finland. The data subject must attach the information needed to locate the data to their access request (name and personal identity code).

The data subject has the right to make a complaint to the supervisory authority, which in Finland is the Data Protection Ombudsman <https://tietosuoja.fi/yhteystiedot>, if they suspect a violation related to the processing of their personal data.