

HEI ICI PROGRAMME 2020-2024

REPORTING ELEMENTS FOR PROJECTS

REVISED VERSION FOR COMMENTS, 25.8.2020

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**REPORT TO BE FILLED IN ONLINE**

This template can be used for sharing reporting content and guidance among partners and for preparing reporting content in advance. The following elements make up the content of the online reporting system.

# INCEPTION PHASE MANAGEMENT (only for reporting 2021)

|  |
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| Project Management and Division of Tasks |
| Overall management of the project in terms of organization and structure, modes of communication, representation and responsibilities of partner institutions, financial management and logistics. Reporting procedures as well as approval of project reports. Transparency and anti-corruption monitoring measures*.* |
| Internal Quality Assurance and Monitoring Progress |
| How has internal quality control has been implemented. Have changes been made to project plans due to feedback. Please describe also accountability and internal reporting*.* |

# OVERVIEW OF PROJECT IMPLEMENTATION

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| Overview of the Progress So Far |
| Please detail concisely the main achievements of the project during this reporting period (max 500 words). |
| Key lessons learned, good practice in a post-COVID context |
| Please reflect on your project experience so far – where do you stand, what challenges have you faced and how did you solve them? You may provide any information that may be useful for other projects |
| *Finnish HEIs:* |
| *Partner country HEIs:* |
| Responses and actions after the previous year monitoring advise from EDUFI |
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# ACHIEVEMENT OF RESULTS DURING THE REPORTING PERIOD

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| **Contribution to HEI ICI Programme and links to SDGs** |
| PROGRAMME LEVEL IMPACT AND OUTCOME: INDICATORS |
| HEI ICI Programme-level indicators:  1: The benefit to students in terms of passed new training (number of students who have passed education equivalent to min. 5 ETCS). (IMPACT)  2: Number of faculties, schools or equivalent in the partner universities where capacity building process (curriculum updating, pedagogical updating, a training package equivalent to 5 ECTS credits, administrative upgrading etc) has been finalized and approved by the university administration. (OUTCOME)  MFA/SDG-indicators:  3: Number of educational institutions, incl. higher education, reached through measures aimed to increase their capacity  4: Number of teachers and teacher education students who participated in pre- or in-service training  5: Number of Science, Technology and Innovation (STI) partnerships with education and research institutions and private sector actors |

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| Indicator | 2021 | 2022 | 2023 | Final |
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| 2 |  |  |  |  |
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| 5 |  |  |  |  |

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| PROGRESS TOWARDS THE PROGRAMME LEVEL IMPACT: DESECRIPTION |
|  |
| PROGRESS TOWARDS THE PROGRAMME LEVEL OUTCOME: DESECRIPTION |
| Please list also the name and level (Diploma, Bachelor, Master, PhD) of accredited courses/modules/study programme and the hosting HEI |

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| **PROJECT LEVEL RESULTS** |
| THE RESULTS FRAMEWORK OF THE PROJECT |
| Project impact:  Project outcome: |
| PROGRESS TOWARDS THE PROJECT IMPACT AND OUTCOME |
| * Describe what progress has been made, and relate it to the defined indicators * Highlight obstacles possibly defined, and mitigation measures |

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| QUALITATIVE DESCRIPTION OF EXPECTED RESULTS / OUTPUTS |
| OUTPUT 1: insert here |
| Indicators related to OUTPUT 1: (Fill in the results to the table, use the indicators from project document) |

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| **Indicator** | **Baseline value** | **Result 2021** | **Result 2022** | **2023** | **Final** |
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| PROGRESS WITHING OUTPUT 1, BASED ON INDICATORS |
| Describe what was achieved, what have been challenges and how the challenges have been addressed, how different stakeholders have contributed towards reaching the results, what adjustments have been made. |
| OUTPUT 2: INSERT HERE |
| Indicators related to OUTPUT 2: (Fill in the results to the table, use the indicators from project document) |

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| **Indicator** | **Baseline value** | **Result 2021** | **Result 2022** | **2023** | **Final** |
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| PROGRESS WITHIN OUTPUT 2, BASED ON INDICATORS |
| Describe what was achieved, what have been challenges and how the challenges have been addressed, how different stakeholders have contributed towards reaching the results, what adjustments have been made. |
| OUTPUT 3: INSERT HERE |
| Indicators related to OUTPUT 3: (Fill in the results to the table, use the indicators from project document) |

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| --- | --- | --- | --- | --- | --- |
| **Indicator** | **Baseline value** | **Result 2021** | **Result 2022** | **2023** | **Final** |
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| PROGRESS WITHIN OUTPUT 3, BASED ON INDICATORS |
| Describe what was achieved, what have been challenges and how the challenges have been addressed, how different stakeholders have contributed towards reaching the results, what adjustments have been made. |

…And so on depending how many outputs your project has

# CONSISTENCY WITH THE FINNISH DEVELOPMENT POLICY

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| The Human Rights Based Approach |
| Please specify how the human rights-based approach has been applied in the project - both implementation and results: Explain how human rights principles have been applied (non-discrimination/ equality participation/inclusion, accountability, transparency)   * Capacity building and sharing experiences can have positive effects on right to education, right to information, freedom of speech or another depending on the subject field of the network– please elaborate * Stakeholders and their roles, relations and capacities are mapped out and the duty bearers, right holders and responsible actors are identified * Take note that activities do not violate human rights or contribute to discriminative patterns |
| Gender Perspectives, Reduction of Inequality, Climate Sustainability |
| Please describe the efforts made to integrate gender perspectives, reduction of inequality and climate sustainability into the project activities. |

# PROJECT VISIBILITY

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| Communication and Dissemination |
| How have the project results been disseminated so far? Describe any significant achievements, or changes to the dissemination plan. |

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| Publications and Articles |
| Please include significant publications that have resulted from the project cooperation. |

# SUSTAINABILITY (only in final reporting)

# LIST OF PROCUREMENTS (only in final reporting)

# OTHER ISSUES

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| Questions, Comments, Other Achievement |
| In this section, you can present other questions that have arisen and achievements made during the project and within the or in the margins of the HEI ICI project. |

# ANNEXES

1. Financial report template (xlx)

2. Bookkeeping report (xlx)

3. List of training and events

4. Updated Risk Matrix