**FINNISH NATIONAL AGENCY FOR EDUCATION**

**APPLICATION FOR A FINAL DECISION ON THE RECOGNITION OF PROFESSIONAL QUALIFICATIONS
OR ON THE RECOGNITION OF HIGHER EDUCATION STUDIES COMPLETED ABROAD**

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| --- | --- |
| **Personal and contact details** | Family name (also previous ones) |
| First names |
| Address |
| Postcode | City |
| Phone number | E-mail |
| **Conditional decision** | Decision number | Date of decision |

I have completed the adaptation period, aptitude test or additional studies required in the conditional decision issued by the Finnish National Agency for Education (Opetushallitus / Utbildningsstyrelsen). I am applying for a final decision from the Finnish National Agency for Education on the recognition of my professional qualifications or on the recognition of higher education studies completed abroad.

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| --- | --- | --- |
| **Completed adaptation period, aptitude test or additional studies** |  | Adaptation period |
|  |
| Position(s) in which the adaptation period was completed (provide the title in Finnish or in Swedish) |
| Start and end date(s) of the period(s) during which the adaptation period was completed |
| Name and contact details of the employer(s) |
| Supervisor for the adaptation period and the supervisor's qualification. Fill in, if the qualification requirements for the supervisor are specified in the conditional Finnish National Agency for Education decision. |
| Date(s) of the certificate(s) issued for completion of the adaptation period |
|  |
|  | Aptitude test |
| Organiser of the aptitude test: |
| Date(s) of issue of the certificate(s) awarded for completion of the aptitude test |
|  Additional studies  Organiser(s) of the additional studies: |
| Date(s) of the certificate(s)awarded for the completion of the additional studies |
| **Signature** | Date Applicant’s signature or nameI give my consent to receive the decision electronically: Yes No  |
| **Appendices** |  |
|  | A copy of the certificate(s) issued for completion of the adaptation period. The certificate must indicate that the adaptation period has been completed as required in the conditional decision. A copy of the certificate(s) issued for completion of the aptitude test |
|  |
|  | A copy of the certificate(s) issued for completion of the additional studies. |

The fee charged for the final decision is €70.

For a withdrawn application a processing fee €70 is collected.

The invoice for the decision or for the processing of an application is sent to the applicant by post once the processing has ended.

**Send the completed form and appendices by email to kirjaamo@oph.fi** or by mail to

THE FINNISH NATIONAL AGENCY FOR EDUCATION / Registry Office, P.O. Box 380, 00531 HELSINKI

**Further information:** www.oph.fi/recognition, tel. +358 (0)29 533 1000

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