**FINNISH NATIONAL AGENCY FOR EDUCATION**

**APPLICATION FOR A FINAL DECISION ON THE RECOGNITION OF PROFESSIONAL QUALIFICATIONS
OR ON THE RECOGNITION OF HIGHER EDUCATION STUDIES COMPLETED ABROAD FOR EARLY CHILDHOOD EDUCATION AND CARE PROFESSIONALS**

Fill in this form if you have received a conditional decision issued by the Finnish National Agency for Education on your eligibility for a profession in early childhood education and care, and you have completed the compensation measure required in the decision.

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| --- | --- |
| **Personal and contact details** | Family name (also previous ones) |
| First names |
| Address |
| Postcode | City |
| Phone number | E-mail |
| **Conditional decision** | Decision number | Date of decision |

|  |  |  |
| --- | --- | --- |
| **Completed adaptation period, aptitude test or additional studies** |  | Adaptation period |
|  |
| The employer fills in this part of the application once the adaptation period is completed:The position in which the adaptation period was completedteacher (early childhood education and care) / varhaiskasvatuksen opettajateacher providing pre-primary education / esiopetusta antava opettajasocial pedagogue (early childhood education and care) / varhaiskasvatuksen sosionomichildcarer (early childhood education and care) / varhaiskasvatuksen lastenhoitajaspecial education teacher (early childhood education and care) / varhaiskasvatuksen erityisopettajahead of early education centre / päiväkodin johtajakindergarten teacher / lastentarhanopettaja (The Finnish National Agency for Education has issued the decision at latest on 31.8.2018)practical nurse in children's day care services / lähihoitaja lasten päivähoidossa (The Finnish National Agency for Education has issued the decision at latest on 31.8.2018)special kindergarten teacher / erityislastentarhanopettaja (The Finnish National Agency for Education has issued the decision at latest on 31.8.2018) |
| The start and end date of the period during which the adaptation period was completed. If the adaptation period has been completed in various periods, provide information on every period. |
| The average number of weekly working hours in the position in which the adaptation period was completed. |
| Supervisor of the adaptation period and the supervisor's qualification. Fill in if the qualification requirements for the supervisor are specified in the conditional decision issued by the Finnish National Agency for Education. |
| Name and contact details for the employer(s) (address, phone number and e-mail). |
| Date Employer´s signature and name in print |
|  |
|  | Aptitude test |
| Organiser of the aptitude test: |
| Date(s) of issue of the certificate(s) awarded for completion of the aptitude test |
|  Supplementing studies required in the decision  Organiser(s) of the supplementing studies: |
| Date(s) of the certificate(s) awarded for the completion of the supplementing studies |
| **Signature** | I am applying for a final decision from the Finnish National Agency for Education on the recognition of my professional qualifications or on the recognition of higher education studies completed abroad.Date Applicant’s signature or nameI give my consent to receive the decision electronically: Yes No  |
| **Appendices** |  |
|  | A copy of the certificate(s) issued for completion of the adaptation period. The certificate must indicate that the adaptation period has been completed as required in the conditional decision. A copy of the certificate(s) issued for completion of the aptitude test |
|  |
|  | A copy of the certificate(s) issued for completion of the additional studies. |

The fee charged for the final decision is €55 (applications starting from 1.1.2021: €70).

For a withdrawn application a processing fee €70 is collected.

The invoice for the decision or for the processing of an application is sent to the applicant by post once the processing has ended.

**Send the completed form and appendices by email to kirjaamo@oph.fi or by mail to**

THE FINNISH NATIONAL AGENCY FOR EDUCATION / Registry Office

P.O. Box 380

00531 HELSINKI

**Further information:** www.oph.fi/recognition, tel. +358 (0)29 533 1000

FINNISH NATIONAL AGENCY FOR EDUCATION 2020