

# Financial support for teaching Finnish language and culturefor academic years 2021–2022 and 2022–2023

# Application form

## 1. Applicant

#### Name of university

#### Name of department/unit

#### Head of department/unit (name and email address)

#### Contact person (name and email address)A person whom EDUFI can contact in questions related to the application, decision ja payment

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## 2. Background information on the teaching of Finnish language and culture at present

With ‘Finnish language and culture’ we mean specifically teaching Finnish language, literature and culture, not more generally, for example, studies in Finno-Ugric or Nordic languages.

### Extent of studies

#### To what extent can Finnish language and culture be studied in your department/unit?Can it be a major or minor subject in a BA/MA/PhD (or other) degree? Can Finnish language and culture be some other part of a degree than a major or minor subject?

#### If Finnish language is a part of another subject (Finno-Ugric or Nordic languages, for example), what is the share of Finnish language and culture in all the studies in the subject?

#### If Finnish language is offered in separate courses, on which levels are the courses available?Please use levels A1–C2 according to the European framework.

#### If the curriculum of Finnish language and culture studies is available online in English or Finnish, please write the link here.

#### Additional information

E.g. if you wish to explain the structure of studies at your university in more detail

### Number of students and degrees

#### How many students of Finnish language and culture does your department/unit have at present?

* The overall number of students
* If Finnish language and culture can be a major or minor subject in a degree, please specify the number of students studying on different levels:
BA
MA
PhD
Other, which?
* If Finnish language can be studied in separate courses, please specify the number of students on each level:
A1
A2
B1
B2
C1
C2
Other, which?

#### How many different degrees in Finnish language and culture were completed in your department/unit in the academic year 2019–2020?BA      MA      PhD      Other, which?

#### Additional information on students or degrees

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## 3. Reasons for applying for support and follow-up funding plan

#### Why does your university need financial support from EDUFI? Please also give reasons why EDUFI should support your university in particular.

#### How would the university spend the EDUFI support to advance studies in Finnish language and culture?

Please write here a **short** but detailed enough summary of your plan, your goals and how you intend to reach them. More detailed information is to be given in the plan that you attach to the application.

#### If your university is just starting to teach Finnish language and wishes EDUFI to be flexible about some criteria (like amount of teacher’s salary or university’s share of the salary), please explain here what kind of flexible solution you would like to have. Give reasons why this kind of solution would be needed.

#### How is your university going to continue the teaching of Finnish language and culture and fund the teaching after EDUFI’s support period?

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## 4. Applied support

### Support period

#### For how many years are you applying for support?

[ ]  1 year

[ ]  2 years

#### Normally the support period starts yearly on 1 September and ends on 31 August. If you wish the support period to start on 1 January, please state it here and provide reasons for your request.

In the tables below the academic years 2021–2022 and 2022–2023 have been given as the support period. If you apply for support for calendar years 2021 and 2022 please write the information on 2021 in the box 2021–2022 and the information on 2022 in the box 2022–2023.

### Cost estimate

Please specify in the table below how the university’s total costs for hiring a teacher per year are divided: how much the university pays directly to the teacher and how many other costs there are for the employer.

If you apply for support for two years, please specify the costs separately for each year. If you intend to divide the support between more than one teacher, please specify here how much is each teacher’s salary.

|  |  |  |
| --- | --- | --- |
| **Costs** | **Costs in your country’s currency** | **Costs in euros** |
| **Salary paid to the teacher / year**This means everything the employer pays directly to the teacher: basic salary and different benefits, such as experience benefit, education benefit, regional benefit, holiday benefit, salary for an extra month. Please give the gross sum with no taxes deducted. |       / 2021–2022       / 2022–2023 |       / 2021–2022       / 2022–2023 |
| **Employer’s contributions / year**This means all the expenses caused to the employer from hiring the teacher and not paid directly to the teacher, like medical expenses insurance, health care, unemployment security, pension fees. |       / 2021–2022       / 2022–2023 |       / 2021–2022       / 2022–2023 |
| **Total costs of hiring a teacher / year**(=salary paid to the teacher + employer’s contributions) |       / 2021–2022      / 2022–2023 |       / 2021–2022      / 2022–2023 |

#### What is the currency of your country, the exchange rate you used and the date of that exchange rate?

### Sharing the costs

#### How would the costs be divided between the university (or other sponsor) and EDUFI? **Please note!** **Total costs / year**in this table should correspond to **Total costs of hiring a teacher / year** in the table above.

|  |  |  |
| --- | --- | --- |
| **Costs** | **Costs in your country’s currency** | **Costs in euros** |
| **Amount that university (or other sponsor) pays / year** |       / 2021–2022       / 2022–2023 |       / 2021–2022       / 2022–2023 |
| **Amount that EDUFI pays / year** |       / 2021–2022       / 2022–2023 |       / 2021–2022       / 2022–2023 |
| **Total costs / year**(= what university or other sponsor and EDUFI pay together) |       / 2021–2022      / 2022–2023 |       / 2021–2022      / 2022–2023 |

#### What is the amount of support you are applying for to EDUFI? EDUFI pays the funding in euros. Please round up the above given **Amount that EDUFI pays / year** to the nearest ten euros.

EUR       / 2021–2022
EUR       / 2022–2023

Please note! EDUFI’s support is not to be used for the university’s overhead costs.

#### Additional information

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## 5. Recipient of support

If you intend to divide the support between more than one teacher, please give here information on all of them.

#### The teacher mentioned below agrees to give his/her personal information to be used in this application.

[ ]  Yes

#### Teacher for whose salary you are requesting the support

#### The highest degree taken by the teacher, its major and minor subjectsA lower degree with its major and minor subjects only if Finnish language is a part of the teacher’s lower but not higher degree

#### Teacher’s previous experience in teaching Finnish language and cultureIf the teacher has no previous experience in teaching Finnish, previous experience in language teaching or teaching in general

#### Teacher’s Finnish language skills and knowledge of Finland

#### Additional information on the teacher

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## 6. Sending the decision

The applicant agrees to the decision being made and sent electronically.

[ ]  Yes

[ ]  No

If you answered *no* please give further information:

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## 7. Author and signatory of the application

#### Place and date

#### Author of the application (name, title, email address)

#### Signature (person authorised to sign on behalf of the university):

#### Signatory’s name and title

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### Attachments to the application

1. **Plan** for using the financial support (required from all applicants)
2. **Curriculum** (only if it is not available online in English or Finnish).
Please translate the curriculum into English or Finnish. If it is very long, a summary of it will be enough.

**The plan is the** **most important part of the application**. It should contain at least these details:

* What are the goals of the university and the intended means (what kind of contents, ways of working, amounts of teaching hours, etc.) to achieve them?
* Would you create something new (like new courses or study modules) with the help of the support?
* How would the support affect the amount of teaching offered, students participating or degrees taken?
* How would the support affect the position or visibility of Finnish language at the university?
* Could the support affect the students’ employment prospects after graduation?
* How does the university commit itself to fulfilling the plan?
* What are the future plans of the university after EDUFI’s support period?
* Please give reasons why this support would be important for your university and why EDUFI should grant the support to your university in particular. Would the support have a significant impact on the teaching of Finnish in your country?

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### Sending the application

* Scan the signed application and send it (or the electronically signed application) with attachment(s) to **kirjaamo@oph.fi**on **16 October 2020 23.59** Finnish time (+2 UTC) at the latest.
* If signing and scanning is not possible, send the application by e-mail with the signatory either as the sender or as the other recipient of the message.
* Write in the subject field of the message: “Financial support for teaching Finnish language and culture OPH-2935-2020”.

For more information, please contact Leena Kärnä, leena.karna@oph.fi.