

# Financial support for teaching Finnish language and culture Application form for the support period 2020–2021 and 2021–2022

## 1. Applicant

#### Name of university

#### Name of department/unit

#### Head of department/unit (name and email address)

#### Contact person whom EDUFI can contact in questions related to the application, decision ja payment (name and email address)

## 2. Background information on the teaching of Finnish language and culture at the moment

With ‘Finnish language and culture’ we mean here specifically teaching of Finnish language, literature and culture, not more generally, for example, studies in Finno-Ugric or Nordic languages.

### Extent of studies

#### To what extent can Finnish language and culture be studied in your department?Can it be a major or minor subject in a BA/MA/PhD (or other) degree? Can Finnish language and culture be some other kind of part of a degree than a major or minor subject?

#### If Finnish language is a part of another subject (Finno-Ugric or Nordic languages, for example), what is the share of Finnish language and culture in all the studies in the subject?

#### If Finnish language is offered in separate courses, on which levels are the courses available (A1–C2 according to the European framework)?

#### Curriculum of Finnish language and culture studies in Finnish or English (write here the link to a websiteif the curriculum is available online)

#### Additional information (e.g. if the structure of studies clearly differs from the study structure at Finnish universities)

### Number of students and degrees

#### How many students of Finnish language and culture does your department have at the moment? Please give the overall number of those studying Finnish language and culture and specify how many students are in BA/MA/PhD (or other) levels.

#### If Finnish language can be studied in separated courses, how many students are attending courses on each level (A1–C2)?

#### How many different degrees in Finnish language and culture were completed in your department in the academic year 2018–2019 (BA/MA/PhD/other)?

#### Additional information on students or degrees

## 3. Reasons for applying for support and follow-up funding plan

#### Why does your university need financial support from EDUFI? Please also give reasons why EDUFI should support your university in particular.

#### Please write here a short summary of your plan, your goals and how you intend to reach them. More detailed information is to be given in the attachment.

#### If your university is just starting to teach Finnish language and wishes EDUFI to be flexible about some criteria (like amount of teacher’s salary or university’s share of the salary), please explain here what kind of flexible solution you would like to have. Give reasons why this kind of solution would be needed.

#### How is your university going to continue the teaching of Finnish language and culture and fund the teaching after EDUFI’s support period?

## 4. Applied support

### Support period

#### For how many years are you applying for support? The support period can be 1–2 years.

#### If you wish the support period to start from the beginning of January, please state it here and provide reasons for your request. The support period normally starts on 1 September and ends on 31 August.

### Cost estimate

Please give the cost estimate in the currency of your country.

If you apply for support for two years and the salary costs vary in different years, please specify the costs separately for each year.

#### What are total costs for hiring a teacher / year? This means all other costs except the university's internal general administrative expenses.

#### How much is the teacher’s salary / year? This means everything the employer pays directly to the teacher: basic salary and different benefits (such as experience benefit, education benefit, age benefit, regional benefit, holiday benefit, salary for an extra month). This is the gross sum with no taxes deducted.

#### How much are the employer fees / year? This means all the expenses caused to the employer from hiring the teacher and not paid directly to the teacher (like medical expenses insurance, health care, unemployment security, pension fees).

### Sharing the costs

#### According to your plan, what would be the university’s share of the total costs for hiring a teacher / year?

#### According to your plan, what would be EDUFI’s share of the total costs for hiring a teacher / year?

#### What is the amount of support you are applying for from EDUFI? EDUFI pays the funding in euros. Please change the above given EDUFI’s share of costs into euros. You can round up the amount up to the nearest round figure.

EUR       / 2020–2021  
EUR       / 2021–2022

#### What is the currency of your country, the exchange rate you used and the date of that exchange rate?

#### Additional information (for example, if you intend to divide the support between more than one teacher, please clarify here how the applied support would be divided between the teachers)

## 5. Recipient of support

If you intend to divide the support between more than one teacher, give here information on all of them.

#### Teacher for whose salary you are requesting the support

#### The highest degree taken by the teacher, its major and minor subjects. A lower degree with its major and minor subjects only if Finnish language is a part of the teacher’s lower but not higher degree.

#### Teacher’s previous teaching experience in teaching Finnish language and culture. If the teacher has no previous experience in teaching Finnish, what is the teacher’s experience in language teaching or teaching in general?

#### Teacher’s Finnish language skills and knowledge of Finland

#### Additional information on the teacher

## 6. Signature

#### Place and date

#### Author of the application (name, title, email address)

#### Signature of the head of department/unit or other representative of the university (an authorised person at the university):

#### Name and title of the person who signed the application

### Attachments to the application

1. Plan for using the financial support (required from all applicants)
2. Curriculum (only if it is not available in Finnish or English online).  
   Please translate the curriculum into English or Finnish. If it is very long, a summary of it will be enough.

**The plan** is the **most important** part of the application. It should contain at least these details:

* What are the goals of the university and the intended means (contents, ways of working, etc.) to achieve them?
* Would you create something new (like new courses, contents of instruction or study modules) with the help of the support?
* How would the support affect the amount of teaching offered, students participating or degrees taken?
* How would the support affect the position or visibility of Finnish language at the university?
* Could the support affect the students’ employment prospects after graduation?
* How does the university commit itself to fulfilling the plan?
* What are the future plans of the university after EDUFI’s support period?
* Please give reasons why this support would be important for your university and why EDUFI should grant the support to your university in particular. Would the support have a significant impact on the teaching of Finnish in your country?

### Sending the application

* Scan the signed application and send it to **kirjaamo@oph.fi**
* by **18 October 2019 23.59** Finnish time (+2 UTC).
* Write in the subject field of the message: “Financial support for teaching Finnish language and culture”.

For more information, please contact Leena Kärnä, leena.karna@oph.fi.